



Payment for Meals/Meal Policy 2017-18

I. Purpose/Policy

- To treat students with dignity and respect in the serving line regarding meal accounts
- To establish policies for outstanding balances
- To encourage parent/guardian to assume responsibility for meal payments and promote self-responsibility of student
- To establish a clear and consistent policy regarding charges and collection of charges

II. Scope of Responsibility

The District does not allow charging of meals but will always provide food to a student. If the child is full pay for meals, the following procedures for unpaid meals will be followed:

The District Will:

- Contact parents using the automated notification system to parents that includes a phone call, an email, and/or a text (parent determines communication method) two days per week.
- Send home a letter when negative balance reaches \$15 per student/\$30 family that states student(s) will receive an alternative meal¹ if balanced is not paid within 5 days of letter being sent. The student will indiscreetly be called into the office and informed that he/she will receive an alternate meal. The students will be charged for the alternate meal.
- If an account reaches \$50, the Superintendent will call to discuss payment, payment plan, or offer assistance in the free and reduced program.
- If payment is not made, the district may withhold report cards, yearbooks, and if in 8th grade, student may not participate in graduation ceremonies.

The Parent Will:

- Make immediate payment.
- Contact the Superintendent to set-up a meeting to discuss options, including getting assistance filling out an application for free-reduced lunch.

¹ Menu alternative will meet nutritional qualifications of a reimbursable meal (2 oz meat/meat alternate, at least one serving bread/grains, ½ cup fruit/vegetable, and 8 oz 1% fluid milk).